

Free Standing Black Acrylic Entry Box

Installation Information

Product #: FATP06185

Assembly Instructions

1) **Check all parts**

- Entry Box
- Clear acrylic base & post
- Locking back sign channel
- Add-on front sign channel
- (2) Add-on brochure pockets
- (4) 1¼" hex head screws
- (4) 2½" washers
- Allen wrench

2) **Fasten post to base (Figure 1)**

Place post on base with the two threaded holes aligned. Fasten posts to base with (2) 1¼" hex head screws using the allen wrench provided.

Tip: Stand base on long edge and complete assembly in this position

3) **Fasten entry box to post (Figure 1)**

Through the back of the entry box, install (2) 1¼" hex head screws using the allen wrench provided.

4) **Insert locking back sign channel (Figure 2)**

With lock in open position, slide channel down through slot in back of the entry box.

5) **Install add-ons (Figure 2)**

Add-on pockets and graphic channel can be installed on the front or sides.

- Peel the protective cover off the adhesive strips on the 8½" x 11" sign channel and push into place.
- The 4" brochure pockets have adhesive foam tape strips enclosed, peel and apply to back of holders then apply to desired area.

CAUTION: These adhesive strips are intended for permanent application.

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